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APPLICATION FOR ADDITIONAL ACTIVITY OR NEW LOCATION

(Sections 4(a) Business Licence Regulations 2012)

Surname/Company name

First Name

PO Box Number Village

Trading Name

Telephone Number Fax Number

eMail address

Business Type

- Sole Trader Partnership Non- Profit Organisation Company Other

I want to add a:

- New Business Activity (s) to an existing location
- New Business Location
- Business Activities in new location

Have you attached

All applications are to be made to the Commissioner of Inland Revenue. Please tick the following checklist of additional documents to be provided with this application form:

- Site map of additional business location;
- \$800.00 per activity for company/joint venture/commercial traveller
- \$352.00 per activity for partnership/sole trader/non-profit organization;
- Health Compliance Certificate (for business that involves fast-food and related activities)
- Samoa Tourism Authority Confirmation (for tourist accommodations and related activities)
- Qualifications/Credentials (for specialized professions)

Please send this form to:

Inland Revenue Services, PO Box 1877, Apia. Fax to +685 20414

If you need assistance completing this form, phone us in Apia on +685 20411 or Salelologa +685 51574

Declaration

Name of authorized person

Designation/Title

I declare that the above information given on this form is true and correct.

Signature

Date

 / /

OFFICE ONLY

Submitted by CSO

(Signature)

Date submitted to CEP via ACEO

 / /

(Signature of ACEO)

Date checked by ACEO

 / /

Approved by CEO/Commissioner

(Signature)

Date approved

 / /